Project Progress Report

Project Name:	The Allotment System

Reporting Period:	From:	8/1/2006	To:	8/31/2006

Audience:

Schedule Status: **[] GREEN** **[X] YELLOW** **[] RED**
(Green = project is on-time; Yellow = project is 10% behind schedule; Red = project is more than 10% behind schedule or a significant risk has arisen that could cause failure of the project)

Budget Status: **[X] GREEN** **[] YELLOW** **[] RED**
(Green = project is on-budget; Yellow = project is 10% over budget; Red = project is more than 10% over budget or a significant risk has arisen that could cause failure of the project)

Risk Status: **[] GREEN** **[X] YELLOW** **[] RED**
(Green = no new risks; Yellow = new risks are level 6 or less; Red = new risks are level 9)

Achievements

Allotment Management and Review

Planning:

- Created draft work plan for TALS AMR – will baseline plan in September.

- Prioritized requirements based on benefit, penalty and cost for the remaining phases.

- Worked through report development process.

Requirements:

- Completed requirements elaboration process.

- Finalized specification for the Revenue detail report.

- Created draft specification for the Revenue Summary Report.

- Completed the high-level requirements for reports.

Design/Development:

- Fixed exceptions found during Allotment Detail testing.

- Completed construction for the TALS parameter page that will be used for TALS reporting.

- Completed construction for the Revenue Detail report.

Testing

- Completed test case execution of Allotment Detail.

- Began testing query builder. During the testing of this component, the team determined that the effort would be better spent testing this component as part of the report testing.

Objectives for the next reporting period

Allotment Management and Review:

Planning:

- Update and baseline the application project schedule based on the prioritized requirements.

- Provide a "can we make it by April 2007" decision.

- Update and baseline the reporting project schedule based on estimates provided by the reporting team.

- Conduct a lessons learned for the first two phases of TALS AMR.

Requirements:

- Finalize Pre-release edit requirements – decisions have been made, the requirements document needs to be updated to reflect those decisions.

- Finalize the report specification for the Revenue Summary report.

- Create draft report for Revenue vs Revenue control variance report.
- Begin drafting report specifications (and report standards) for the following reports:
    - Cash Disbursements
    - Cash Receipts

Design/Development:

- Complete design for Pre-release edit checks
- Complete design for Import preformatted text file and SPS data.
- Complete construction of Revenue Summary report.

Testing

- Complete testing of Revenue Detail report
- Complete testing of Revenue Summary report
- Complete test data plan

Schedule

Allotment Management:

In May a draft schedule of the entire TALS AMR project was created. A refinement of that schedule now has the core functionality being complete in February 2007. The first release is due by April 2007. See high-level draft schedule below: The team will spend a majority of July and August working on more detailed requirements and estimates to help make decision on how to realign the plan.

TALS AMR RELEASE 1 Plan:	**Target completion date**
Phase 1: Packet Management	*4/30/2006 (Completed)*
Phase 2: Allotment Detail	
Iteration1: Coding Structure	*7/19/2006 (Completed)*
Iteration 2: Allotment Details	*8/31/2006 (Completed)*
Phase 3: Pre-release edits and submittal	
Iteration 1: TALS Pre-release edits	8/21/2006 *(Not started)*
Iteration 2: Submit (OFM/AFRS)	9/6/2006 (*Not started*)
Phase 4: Allotment Review and Approval	
Iteration 1: OFM Review	10/17/2006
Iteration 2: OFM Approval	11/2/2006
Phase 5: Copy/Filter/Find	
Iteration 1: Copy	11/29/2006
Iteration 2: Filter	12/13/2006

Iteration 3: Find	12/27/2006
Phase 6: Import	
Iteration 1: Import preformatted text file (*plan to adjust schedule to have this follow completion of Phase 3)*	2/12/2007 (**Needed to be complete by April 2007)
Iteration 2: Import from SPS	2/28/2007
Iteration 3: Import from actuals	4/19/2007
THE REST (RELEASE 2)	*TBD*

Budget

Risks

Newly discovered or re-arisen, including Risk Severity Indicator
- Draft schedule indicates delivery of core functionality in May 2007. This leaves no room for slippage.   - Mitigation 1: Try to complete functional requirements for the rest of the system and have team members review their estimates.   - Mitigation 2: Review the iteration plan and see if it would make sense to shift the iterations around (move things that need to be delivered by April 2007 before things that *could* come during the summer of 2007)   - Mitigation 3: Reduce scope where it would actually impact the schedule.   - A vacancy in a tester position in BASS will impact testing. (This has moved from being a risk to becoming an issue).   - Mitigation 1: Fill the position as quickly as possible.   - Mitigation 2: Have a tester from within OFM assist with testing. (Julie)   - Mitigation 2: Use other BASS resources outside of their normal roles and responsibilities.   - A vacancy in another BASS developer position may impact TALS schedule as new lead developer recruits for her replacement, while still handling her previous duties.   - Mitigation 1: Recruit and fill the position as quickly as possible.   - Mitigation 2: Have other developers assist where they can.